Thank you for your interest in applying for the position, indicated above, at St Jakobi Lutheran School. The following information is aimed at assisting you in applying for this position.

ABOUT ST JAKOBI LUTHERAN SCHOOL

St Jakobi has a proud tradition in Christian education, its origins found in the first settlers of 1838. Its re-opening after the wars firmly established it as a school of excellent Lutheran education. St Jakobi has 8 classes with wonderful facilities including modern classrooms and a new multipurpose hall. St Jakobi is a school for the community which provides a caring education, preparing each child for their future. It caters for the whole child, placing importance on the relationship between home and school. Along with a solid grounding in Literacy, Numeracy and Christian Studies, we use inquiry based Integrated Studies to encourage students to be a curious and active part of the learning process. Dedicated staff ensures the individual needs of each child are met. The school currently offers Japanese, Music/Drama, Science, Research skills and ICT as specialist subjects. We have a strong emphasis on fitness and activity. We place importance on community, building relationships that are inclusive and supportive and are maintained by a dynamic pastoral care program.

MISSION STATEMENT

Drawing strength from our community, and our Christian values, we will equip our students to deal with challenges in an ever-changing world.

YOUR APPLICATION

Your application must include the following:

- A comprehensive curriculum vitae
- A summary of past work experience or final year practicum reports for graduates
- Details of relevant qualifications
- Paragraphs detailing your educational philosophy on the key selection criteria (listed below), and how you would meet them in the classroom
- The names and contact details of two referees who can provide comments on your professional performance
- The name and contact details of one referee who can provide comments on your Christian faith journey
- Current contact details

THE POSITION

- This is a contract position for 2017
- It is a full time position during this time period
- It commences Monday 23rd January 2017 and concludes at the end of the 2017 school year
- Requires qualifications in Junior Primary/Early Childhood
- Requires current teacher registration in South Australia through the Teacher’s Registration Board including a current police check
Requires evidence of Reporting Abuse and Neglect (RAN) qualifications
Requires Basic Emergency Life Support First Aid qualification or equivalent.
The successful applicant will be responsible to and subject to the direction of the Principal

KEY SELECTION CRITERIA
Demonstrate ability to:

- Follow school policies, regulations, expectations and programs
- Work within the school’s mission statement, aims and values
- Plan, within the framework given in the Australian curriculum and other relevant curriculums, a comprehensive learning programme including preparation of units of work and daily organisation
- Place emphasis on student learning and involvement, including maintaining daily routines that encourage learning
- Show an understanding of how students learn and cater effectively for individual student needs, encouraging high standards
- Use ICT to search for and convey knowledge
- Maintain an inviting classroom where student work is displayed and valued
- Be involved in PD, staff meetings and extra curricular events
- Be caring and supportive of, and work towards positive relationships with students, families and staff
- Be proactive in encouraging and reinforcing behaviours which cause positive relationships and increased learning amongst students
- Work collegially with fellow staff members and act under the direction of the Principal
- Value the parent/teacher relationship, working as an effective part of this team and communicating effectively with parents and caregivers
- Keep up to date records including programming, assessing and behaviour management
- Demonstrate teaching skills and practices consistent with the Australian Professional Standards for Teachers

APPLICATION PROCESS
Applications should be marked Attn: Principal, and emailed to:

admin@stjakobi.sa.edu.au

Applications close on Monday 31st October 2017 at close of business.

St Jakobi Lutheran School will acknowledge the receipt of all applications, as we receive them, by return email. If you do not received a return email the onus is on the applicant to ring the school (8524 4137) and discuss with Administration staff alternative ways of sending the application.

SELECTION PROCESS
The selection process will include consideration of the applications, short-listing of suitable applicants, interviews and referee checks.

Applicants who are not on the interview short list will be informed by email within one week of the close of applications.

Applicants who make the shortlist will be interviewed within approximately a week after the close of applications.

A job offer will be made up to one week after interviews. All short-listed applicants will be notified of the results of the selection process by telephone.